

CRICKET IRELAND CLUB ACCREDITATION SCHEME

(IN ASSOCIATION WITH THE MUNSTER CRICKET UNION)

CRITERIA & EVIDENCE EXAMPLES



BASIC LEVEL – ‘EMERGING’

<u>Criteria Number</u> (For CI/MCU use)	<u>Criteria</u>	<u>Not in place</u>	<u>Working Towards</u>	<u>In Place</u>	<u>Evidence Example</u>	<u>Actions required by club</u>
I.1	Hold adequate public liability insurance for all activities undertaken				Copy of appropriate certificate	
I.2	Be affiliated to Cricket Ireland and adhere to their disciplinary procedures				Mention made in Club Constitution or letter of evidence from local Union Secretary of affiliation to local Union (all Unions are affiliated to Cricket Ireland)	
I.3	Have an open and non-discriminatory constitution				Clear mention made in Club Constitution	
I.6	Provide evidence that they have considered their responsibility under the Equal Status Act to provide reasonable physical access for people with disabilities				Appropriate facilities/structures/ trained personnel at club	
I.7	Have adopted and be compliant with an Equal Opportunities/Sports Equity policy				Policy document in place and active	

1.8	Have a specific membership fee and pricing policy specific for children and young people offering reduced rates				Documentary proof i.e. mention in club rules/membership form/membership pack/welcome pack	
3.1.1	Have adopted a suitable Safeguarding Policy and be compliant with the associated procedures, in accordance with Cricket Ireland requirements				Policy document in place and active	
3.1.3	Appoint a Designated Children's Officer for Child Protection and ensure that at least two club members have attended Children's Officer training including the appointed person				Documentary proof of attendance at training i.e. certificates for those who have attended training	
3.1.4	Ensure that club members and parents/guardians are aware of who the Designated Children's Officer for Child Protection is and their role				Mention made in club documentation/on website/in membership pack/in welcome pack/in communications with parents of name of Designated Children's Officer with contact details and outline of their role	
3.1.5	Ensure that all Coaches and Volunteers in contact with children and young people are subject to safe recruiting procedures that include checks via Garda Vetting				Database document detailing names, contact details, dates of coaching course and pre-requisite completion and Cricket Ireland/Garda Vetting clearance	

3.3	Ensure that venues and equipment are safe at all coaching and competition sessions				Documentary evidence of Risk Assessments completed <u>Will be checked during Club Visit</u>	
3.4	Provide access to qualified First Aid ^x at all coaching and competition sessions				Mention in coaching session plans <u>Will be checked during Club Visit</u>	
<u>MCU Additions</u>						
<u>Ground and Facilities</u>						
Ground						
1.	Club must have a ground of adequate size to allow a proper game of cricket take place				Inspection of ground	
2.	Club must have access to the ground for sufficient time on match days to permit games of 40 to 50 overs per side to take place. (5½ hours for 40 over matches, 6½ hours for 45 over matches and 7 hours for 50 over matches)				Discussion with club officials Inspection of rent or lease agreements	

Non-turf wickets						
1.	Obtain from a reputable and recognised supplier				Review of purchase documentation	
2.	Be laid in accordance with the supplier's instructions on a suitable base				Inspection	
3.	Be maintained on a regular basis and repaired as necessary				Inspection	
4.	Be properly marked in accordance with the laws of cricket				Inspection	
Grass wickets						
1.	The pitch must be suitable for the full length of the scheduled match				Inspection	
2.	The pitch must be clearly distinguishable from the rest of the square and prepared as per Cricket Ireland guidelines				Inspection	
3.	Holes or ruts from previous matches must be levelled, filled and firm before each match				Inspection	
4.	Facilities for watering the square/pitch must be available				Inspection	
5.	Suitable cutting equipment must be available for pitch/square preparation				Inspection of equipment	

6.	Suitable rolling equipment must be available for pitch/square preparation				Inspection of equipment	
7.	Pitch must be properly marked in accordance with the laws of cricket and equipment to do this must be available				Inspection and umpires reports	
Outfield						
1.	The outfield must be well maintained and properly drained				Inspection	
2.	Balls should be able to run true and the outfield should be free from holes, ruts or other obstructions that might pose a hazard to fielders				Inspection	
3.	Grass on the outfield must be closely mown with little or no loose cuttings				Inspection	
4.	The boundary must be clearly marked by a rope or white line. Where a white line is used, markers must be set out at approximately 20-yard intervals. If a rope is used, it should be 1 inch in diameter				Inspection and umpires reports	
Score board						
1.	A scoreboard must be provided with numbers showing at least Total, Wickets, Overs and First Innings Total				Inspection	

Changing facilities						
1.	Changing facilities, of adequate size and properly lit and ventilated, to accommodate both teams and umpires/scorers must be available at or close to the ground				Inspection	
2.	Minimum shelter should be available on the ground for teams/officials in rain breaks				Inspection	
Other						
1.	Safe car-parking facilities should be available at or close to the ground				Inspection	

X First Aid qualification should include training in the following areas: asthma; bleeding; bone, muscle, and joint injuries; burns and scalds; chest pains; choking; communication, casualty care and survey; head injuries; temperature extremes; resuscitation; sprains and strains; unconscious casualty.

SECOND LEVEL – 'ESTABLISHED'

<u>Criteria Number</u> <u>(For CI/MCU use)</u>	<u>Criteria</u>	<u>Not in place</u>	<u>Working Towards</u>	<u>In Place</u>	<u>Evidence Example</u>	<u>Actions required by club</u>
1.9	Communicate with parents/guardians on an appropriate basis				Membership pack/Welcome pack/Newsletters/Website postings/Emails - screen shots or printouts	
1.11	Demonstrate a commitment to ongoing development within a suitable annual Club Development Plan that includes specific reference to the junior club or junior section				Copy of Development Plan which includes junior section targets	
2.1.1	Employ and/or deploy suitably qualified Level 1 (or equivalent) or above coaches, in accordance with Cricket Ireland guidelines, within the junior club				Database document detailing names, contact details, dates of coaching course and pre-requisite completion and Cricket Ireland/Garda Vetting clearance	
2.1.2	Have role descriptions for coaches and volunteers outlining roles and responsibilities				Role descriptor documents in place and activated for coach and volunteer roles	

2.3.1	Provide a structured coaching programme for children and young people, with progressive and inclusive sessions				Coaching programme in place i.e. planning document of planned weekly sessions	
2.3.2	Ensure that coach to participant ratios reflect Cricket Ireland guidelines of 1:10				Mention made in planning documents of weekly sessions <u>Will be checked during Club Visit</u>	
3.1.2	Be committed to ensuring that all club coaches and volunteers working with children and young people have attended or will attend Child Protection: Basic Awareness Training within six months of taking up their role				Documentary evidence of attendance i.e. certificates for those who have attended, and/or mention made in Club Development Plan of those who will be attending	
3.2.1	Have adopted a Code of Conduct for coaches and volunteers				Code of Conduct documents in place and communicated with coaches, volunteers and club members i.e. in membership pack/in welcome pack/on website/on club notice board	

3.2.2	Have adopted a Code of Conduct for children & young people				Code of Conduct documents in place and communicated with coaches, volunteers and club members i.e. in membership pack/in welcome pack/on website/on club notice board	
3.2.3	Have adopted a Code of Expectations for parents/guardians				Code of Expectations documents in place and communicated with coaches, volunteers and club members i.e. in membership pack/in welcome pack/on website/on club notice board	
3.5	Have adopted clear procedures and have an acceptable pro-forma for managing and recording accidents & incidents				Document in place and available i.e. on club notice board <u>Will be checked during Club Visit</u>	
3.6.1	Hold an attendance register at all coaching and competition sessions				Documentary evidence of Attendance Registers completed <u>Will be checked during Club Visit</u>	

3.6.2	Hold contact details of parents/guardians and emergency contacts				Documentary evidence in place i.e. membership form <i>Will be checked during Club Visit</i>	
3.6.3	Hold information on any medical conditions of children & young people, and communicate the details on a need to know basis				Documentary evidence in place i.e. membership form <i>Will be checked during Club Visit</i>	
3.6.4	Have parental/guardian's written consent for their young person to participate in the activity				Documentary evidence in place i.e. membership form <i>Will be checked during Club Visit</i>	
<u>MCU Additions</u>						
<u>Ground and Facilities</u>						
Ground						
I.	Club must provide evidence of security of tenure by way of ownership, lease or rental agreement for a period of at least five years				Review of documentation	
Grass wickets						
I.	Facilities must be available for brushing, remarking and rolling (if required) during the interval between innings				Inspection and discussion with Groundsman	

2.	Covers must be available to protect the pitch from rain before and during a match				Inspection	
3.	Adequate supply of sawdust and clothes must be available to minimise lost time due to wet ground				Inspection and discussion with umpires and Groundsman	
4.	The pitch must be well maintained and in good condition and the whole square cut within two days of each match				Inspection	
5.	The pitch must not have been artificially watered within 48 hours of each match				Discussion with Groundsman	
6.	Pitches offer a true and predictable bounce with no excessive spin or movement off the seam				Umpires and captains match reports	
Outfield						
I.	The boundary must be no less than 35 yards and no more than 90 yards from the nearer middle stump on the match pitch. Fielding circles to be indicated as per the playing conditions				Inspection	
Score board						
I.	Facilities must be available at the ground that will permit the use of Duckworth Lewis in matches affected by weather or other delays				Discussion with club officials and inspection	

Pavilion facilities						
1.	Appropriate toilet facilities (for men and women) must be available at or close to the ground				Inspection	
2.	Showers must be clean, hygienic and conveniently situated for private access for players and officials				Inspection	
3.	Where a kitchen exists, it shall meet all legal, health and safety requirements				Inspection and review of certs	
4.	A public or mobile telephone should be available at all times				Inspection and discussion with officials	
Practice facilities						
1.	Practice facilities by way of a separate net area or a cage for use on a non-turf wicket or grass square should be available on the ground				Inspection	
<u>Youth, Coaching and Officials</u>						
Officials						
1.	The club will have trained and qualified or competent Scorers at least equal to the number of adult league teams being fielded by the club				Discussion with club officials	
2.	The club will provide trained and qualified or competent Umpires at least equal to the number of adult league teams being fielded by the club				Umpiring reports and records	

THIRD LEVEL – ‘ACCREDITED’

<u>Criteria Number</u> <u>(For CI/ MCU use)</u>	<u>Criteria</u>	<u>Not in place</u>	<u>Working Towards</u>	<u>In Place</u>	<u>Evidence Example</u>	<u>Actions required by club</u>
I.4	<p>Have explored how people with disabilities could be included in cricket, taking particular account of the four main disability groups:</p> <p>I.4.1 People with physical disabilities</p> <p>I.4.2 People who are deaf or hard of hearing</p> <p>I.4.3 Blind and partially sighted people</p> <p>I.4.4 People with learning disabilities</p>				<p>Specific points made in Club Development Plan or separate document</p> <p>Appropriate facilities/structures/trained personnel at the club</p>	
I.5	<p>Include at least two points relating to the inclusion of people with disabilities within the club's Development Plan</p>				<p>Specific points made in Club Development Plan</p>	

I.10.1	Commit to having contact with at least <u>one</u> local school that encourages pupils to participate in club activities and communicate effectively with this school about the club's activities within one year of becoming accredited				Evidence of communication i.e. timetable of visits/emails or letters to or from the school/evidence of visits to school (i.e. photographs)/evidence of posters in school advertising the club Mention made in Club Development Plan	
I.10.2	Have regular contact with the relevant Local Authority/Sport Partnership Sports Development personnel				Letters or emails to or from Local Authority personnel Website screenshots	
I.12.1	Have adopted and implemented a Volunteering Policy which includes how the club recruits, supports, trains and recognises volunteers				Policy document in place and activated	
I.12.2	Ensure that all new staff and volunteers undergo an induction process that includes the club's structure and procedures				Documentary evidence of process i.e. letters or emails from those who have been through process Completed documentation to verify process completed	

2.2	Ensure that all coaches operating on behalf of the club hold appropriate professional indemnity insurance to cover all activities undertaken				Mention made in Coaches Database i.e. CICA membership details Photocopies of insurance documents	
2.3.3	Provide suitable intra and/or inter club competition, in accordance with Cricket Ireland and Provincial Union competition structure guidelines				Copy of fixtures planned Results from fixtures played Details of Intra Club fixture organisation	
<i>MCU Additions</i>						
<u>Ground and Facilities</u>						
Ground						
1.	There should be a competent/qualified and named grounds-person at the club who will lead all work associated with the upkeep of the ground				Discussion with Groundsman and club officials	
2.	A large working clock, showing the correct time, must be sited where it can be seen from all parts of the ground				Inspection	

3.	Plastic sheets or tarpaulins must be used to protect the bowlers' run-ups and areas on each side of the wicket which are not already protected covering an area of 80ft x 12ft on each side of the wicket				Inspection	
4.	Single sightscreens of sufficient height and width must be provided at both ends, be in good condition and easily portable. These should be reversible to provide a suitable background when a white ball is being used				Inspection	
5.	A water hog must be available for use				Inspection	
Grass wickets						
I.	Availability of a grass square is a requirement for accreditation at this level				Inspection	
Changing facilities						
I.	Changing rooms at the ground should be of adequate size, well-lit, decorated and ventilated. Separate changing facilities should be provided for umpires				Inspection	

2.	Changing rooms and pavilion/clubhouse toilets must be clean and hygienic with washing and hair-drying facilities meeting all legal requirements				Inspection	
Pavilion Facilities						
1.	Internet facilities must be available to permit online scoring and reporting of results to take place				Inspection and discussion with club officials	
2.	Facilities must be available for use by physios/medical support staff of each team				Inspection	
3.	Adequate space and catering facilities should be available to cater for groups of 40 to 50 people				Inspection and discussion with club officials	
Practice Facilities						
1.	Off-field practice facilities comprising of one or two bay net structures and properly maintained grass or non-turf batting and bowling surfaces should be available				Inspection	
Score board						
1.	A scoreboard or sheltered area that offers full protection from the weather must be provided that is clean and comfortable and has adequate chairs and tables				Inspection	

2.	Scoreboard should be capable of showing Total, Wickets, Overs, Individual Bowlers Overs, First Innings Total, Individual Batsmen's Scores, Runs Required and D/L Score				Inspection	
<u>Youth, Coaching and Officials</u>						
Coaches						
I.	The club will have adequate coaching resource and suitable capacity to assist with MCU representative team coaching				Discussion with club officials about coaches database	